

# Remit

application form



## // HOW TO SUBMIT A REMIT

Remits are positions or policies put to LGNZ's AGM for a vote.

Any remit needs the support of either an LGNZ zone, sector or five councils.

LGNZ reviews all proposed remits to ensure they meet the criteria below.

If your council wants to propose a remit for consideration by the 2023 AGM, please complete this form and email it, along with any supporting information, to [agm@lgnz.co.nz](mailto:agm@lgnz.co.nz) by Wednesday 24 May.

If you have any questions about the remit process, or want help completing your application, please contact Grace Hall, Director of Policy and Advocacy at [grace.hall@lgnz.co.nz](mailto:grace.hall@lgnz.co.nz)

## // THE PROCESS FROM HERE

Once LGNZ receives your proposed remit, it will be considered by our Remit Screening Committee. This Committee is made up of LGNZ's President, Vice-President, Chief Executive and Director of Policy and Advocacy. The Remit Screening Committee will determine whether your proposed remit satisfies the criteria, and whether or not to put it forward to the 2023 AGM.

We will let you know whether your remit is going forward to the AGM by 2 June.

## // CRITERIA FOR REMITS

- 01 The remit is relevant to local government as a whole, not just a single zone, sector or council.
- 02 The remit relates to significant matters, including constitutional and substantive policy, rather than matters that can be dealt with administratively.
- 03 The remit concerns matters that can't be addressed through channels other than the AGM.
- 04 The remit does not deal with issues that already being actioned by LGNZ. This covers work programmes underway as part of LGNZ's strategy.

**COUNCIL PROPOSING REMIT:****CONTACT NAME:****PHONE:****EMAIL:****REMIT:****WHO SUPPORTS THE PROPOSED REMIT?**

List either the LGNZ zone, sector group or five councils that support the remit.

**WHY IS THIS REMIT IMPORTANT?**

Briefly describe what the issue is and why it requires action.

*Max. 150 words*

**BACKGROUND AND CONTEXT:**

You may wish to include:

- // What has caused this issue?
- // Relevant legislation, policy or practice
- // Key statistics to show the scope of the issue
- // An outline of what your council/ others have already done to address this issue or bring about the proposed change

*Max 500 words*

**HOW DOES THIS REMIT RELATE TO LGNZ'S CURRENT WORK PROGRAMME?**

Briefly describe how the proposed remit aligns with LGNZ's strategy and policy priorities but does not duplicate existing or planned work.

*Approx. 150 words*

**HOW WILL YOUR COUNCIL HELP LGNZ TO MAKE PROGRESS ON THIS REMIT?**

Briefly describe the steps that your council would be prepared to take to assist LGNZ to progress the remit.

*100 – 300 words*

**SUPPORTING INFORMATION AND RESEARCH**

PLEASE ATTACH TO YOUR EMAIL:

- // A copy of this application form.
- // Evidence of support from an LGNZ zone or sector group or five councils. This could be in the form of emails, letters or zone/sector group meeting minutes or resolutions.
- // Any further contextual/background information you'd like to share, combined in a single PDF file.

